



Victoria East High School Band Boosters 2023-2024

Agenda Annual Executive Meeting 6/12/2023

1. Call to order
2. Secretary's Report
 - Minutes from 4/3/2023 meeting
3. President's Report
 1. Results from 2023-2024 board member vote:
 - President: JP Jackson
 - Vice President: Amanda De La Garza
 - Treasurer: Mark Martinez
 - Assistant Treasurer: OPEN
 - Secretary: Marisa Jackson
 - Parliamentarian: OPEN
 - Fundraiser Coordinator: Rebecca Parades ?
 - Assistant Fundraiser Coordinator: OPEN
 - Purchasing Agent: Heather Rocha
 - Assistant Purchasing Agent: Shannon Perry
 - Concession Coordinator: Heather Rocha
 - Assistant Concession Coordinator: Rebecca Parades
 - Volunteer Coordinator: OPEN
 - Assistant Volunteer Coordinator: OPEN
 2. Discuss and vote on any additions/changes to the above.
 3. Account signatures: Jessica Gonzales, Kris Gonzales, JP Jackson and Amanda De La Garza will need to go to TDECU at the same time.
 4. Keys - Who has them and what do we do now?
 5. Debit/Credit cards
 6. What am I forgetting?
4. Treasurer's Report
5. Purchasing Agent's Report
6. Concessions Coordinator's Report

7. Fundraising Coordinator Report
8. Volunteer Coordinator
9. Other Business
 1. Website – JP Jackson
 - Update Board Members
 - Picture?
 - Phone Number?
 - Permissions:
 - Removed Jessica Gonzales and Kris Gonzales
 - Added Amanda De La Garza and Mark Martinez
 - JP Jackson, Marisa Jackson and Heather Rocha are still Admins
 - Stripe account
 2. Quickbooks - Discuss using cloud version. Pro/Con
 3. Fundraising Documentation
 - New form for Fundraising proposals
 - New tracking spreadsheet for Fundraising
 4. VISD Background check. August 1st 2023
 - How do we get a list of approved people from VISD?
 - Have the person forward the approval email to us?
 5. Google Calendar for Booster Club
10. Director's Report
11. Adjournment